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STATE DOCUMENTS

MONTANA CONSTITUTIONAL
CONVENTION

ANNUAL REPORT
OF THE
MONTANA STATE ADVISORY COUNCIL FOR VOCATIONAL EDUCATION

to the

GOVERNOR OF MONTANA

THE HONORABLE FORREST H. ANDERSON

[redacted]

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Helena, Montana 59601

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For the Fiscal Year

Ended June 30, 1971

Montana State Library
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October 15, 1971

The Honorable Forrest H. Anderson, Governor
State of Montana
Helena, Montana

Dear Governor Anderson:

In accordance with the requirements of sections 82-4001 and 82-4002, R.C.M. 1947, there is herewith transmitted to you the report of the State Advisory Council for Vocational Education covering the fiscal year ended June 30 1971.

Major accomplishments during the year included:

* Evaluated vocational education programs of the public school system.

* Reported to State Board on findings of the evaluation.

* Advised state and local education agencies regarding vocational education.

* Advised 42nd Legislature regarding legislation affecting vocational education.

Recommendations to facilitate the achievement of goals include:

* More and better data is needed for planning vocational education.

* Increased financial support of vocational education.

* Expanded number of vocational education programs which will supply trained manpower.

* Increased publicity for vocational education.

*Continued consideration of the recommendations in the First Annual Report submitted to the State Board of Education.

The Council is vitally concerned with the education of all people in the State of Montana. We dedicate our resources to this cause and submit this report in anticipation of assisting you in your endeavors to serve Montana and her people.

Sincerely,

Linda Skaar

Mrs Linda Skaar,
Chairman

TABLE OF CONTENTS

	Page
Table of Contents	i
Principal Offices and Officers	1
Legal References	3
Principal Goals	4
Major Accomplishments	5
Major Recommendations	8
Program Description	9
Program Cost Summary and Detail	10
Appendix A	
Appendix B	

PRINCIPAL OFFICES AND OFFICERS

Mrs. Linda Skaar, 3-year term expires 1973, Chairman
501 S. Third Ave.
Bozeman, Montana 59715

Mr. Wallace McCulloch, 3-year term expires 1973, Vice-Chairman
Rte. 3, Two Mile Drive
Kalispell, Montana 59901

Mr. Fred Barrett, 3-year term expires 1974
E. S. C. Building
Helena, Montana 59601

Mr. Carl T. Blaskovich, Jr., 3-year term expires 1973
1610 Tammany St.
Anaconda, Montana 59711

Mr. Jack Carver, 3-year term expires 1973
507 Power Block
Helena, Montana 59601

Mr. Joe Crosswhite, 3-year term expires 1972,
Box 96
Columbia Falls, Montana 59912

Mr. William L. Erickson, 3-year term expires 1974
Northern Montana College
Havre, Montana 59501

Mr. Jack Gunderson, 3-year term expires 1973
Power, Montana 59468

Mr. S. Gregory Hamlin, Jr., 3-year term expires 1974
Mountain Bell Co.
506 No. Park
Helena, Montana 59601

Mr. Patrick Kelly, 3-year term expires 1974
Box 249
Miles City, Montana 59301

Mr. William Korizek, 3-year term expires 1972
1115 No. Roberts
Helena, Montana 59601

Mr. O. L. Moen, 3-year term expires 1972
13 First Ave. South
Glasgow, Montana 59230

Mr. Francis T. Peterson, 3-year term expires 1974
Box 176
Miles City, Montana 59301

Mr. Joe Renders, 3-year term expires 1974
510 First Ave. No.
Great Falls, Montana 59401

Mr. Perry F. Roys, 3-year term expires 1973
Dept. of Planning & Economic Development
Capitol Post Office
Helena, Montana 59601

Dr. Harold L. Wenaas, 3-year term expires 1974
P. O. Box 2669
Great Falls, Montana 59401

Mrs. Tom (Susie) Yellowtail, 3-year term expires 1972
P. O. Box 181
Wyola, Montana 59089

PRINCIPAL ADMINISTRATIVE OFFICER

Mr. William A. Ball, Executive Director
P. O. Box 1157
Helena, Montana 59601

PRINCIPAL OFFICE

Room 217, National Guard Armory, Main and Lyndale Sts., Helena, Montana

LEGAL REFERENCES

Generally

The State statutes relating to the operations of the Montana State Advisory Council for Vocational Education are for the most part contained in the following sections of the 1947 Revised Codes of Montana: 75-4241 and 75-4246, Section 1-14 of H.B. No. 41 as amended and passed by the 42nd Legislative Assembly, Extraordinary Session II and signed by the Governor; Sections 82A-103 and 82A-110 of Senate Bill No. 274 passed by the 42nd Legislative Assembly and signed by the Governor.

Federal Public Law 90-576 requires that each state, in order to qualify for federal funds for vocational education authorized by that law, must have a duly appointed Advisory Council for Vocational Education.

PRINCIPAL GOALS

A. Advise the State Board on the development of the State Plan for Vocational education and policy matters arising in the administration of the State Plan.

B. Evaluate vocational education programs, services, and activities assisted under Public Law 90-576, and publish and distribute the results thereof.

C. Prepare and submit through the State Board of Education to the Commissioner of Education and the National Advisory Council an annual evaluation report which (1) evaluates the effectiveness of vocational education services and programs and (2) recommends such changes as may be warranted.

MAJOR ACCOMPLISHMENTS

Summarized

Priority	Description	Program
1.	Evaluated Vocational Education	Administrative
2.	Reported to State Board on Results of the above evaluation	Administrative
3.	Consulted with state and local education agencies regarding vocational education	Administrative
4.	Advised 42nd Legislature regarding legislation affecting vocational education	Administrative
5.	Provided liaison activities among labor, industry, education and others	Administrative
6.	Public relations for vocational education over entire state and beyond.	Administrative

MAJOR ACCOMPLISHMENTS

Described

1. Evaluated Vocational Education

   Organized and conducted intensive onsite evaluation of the post-secondary vocational education programs conducted at the five post-secondary centers, three community colleges and one four-year college. Also, conducted by mail a questionnaire evaluation of all secondary school vocational education programs.

2. Report to the State Board of Education

   Utilizing the above-mentioned evaluations plus two additional small evaluation projects and information gained from Council activity, a detailed report with recommendations was prepared and submitted to the State Board of Education. (See Appendix A of this report).

3. Consultation with educational agencies

   Both Council members and staff participated in various panels, symposiums and open meetings concerned with vocational education. The Council frequently advised the vocational education staff of the Superintendent of Public Instruction regarding policy and administration of Montana vocational education.

4. Legislative assistance for vocational education

   Prepared for members of the Legislative Assembly data on vocational education enrollments, programs and finance. Also, appeared to testify on behalf of legislation considered important to vocational education. Provided input, upon request, to legislative activities conducted by other agencies.

5. Liaison activities

   The Council through member and staff activity carried out a role of liaison between specific groups and agencies and vocational education. Specifically such activities related to vocational education and:

   - The Governor's Office
   - Organized labor
   - Business and industry
   - Special interest groups such as the disadvantaged and handicapped
   - Other governmental agencies.

6. Public Relations

Presented to many individuals, organizations, agencies and groups the story of Montana vocational education. This was not limited to the confines of the state, but was presented regionally and nationally on different occasions.

7. Prepared and submitted budget and past expenditure Reports.

As required by federal statute, the Council prepared and submitted its annual budget request and past fiscal year's expenditure report to the U. S. Commissioner of Education. (See Appendix B of this Report.)

MAJOR RECOMMENDATIONS

The major recommendations of the Council are those found on pages 2, 3, and 4 of the "Second Annual Report, Montana Advisory Council for Vocational Education" (Appendix A of this Report). The Council encourages those in decision-making positions to consider seriously each of the recommendations and implement them as soon as possible.

PROGRAM DESCRIPTION

The Advisory Council for Vocational Education has only one program.

Goals and Objectives:

* To evaluate vocational education activities and needs in Montana.

* To provide constructive advice on vocational education needs to the State Board of Education, the U.S. Commissioner of Education, and the National Advisory Council.

* To disseminate information regarding state and national vocational education.

Achievements:

* Conducted intensive evaluation of Montana vocational education.

* Submitted the annual evaluation report to local, state, and national publics with recommendations.

* Consulted with state, local and national vocational education offices relating to vocational education policy and administration.

* Assisted the State legislature during the 42nd session and also advised the national Congress on legislation relating to vocational education.

PERFORMANCE INDICATORS

The past year is the first full-time operation of the Advisory Council. Comparison of operational procedures are therefore difficult.

	Fiscal Year	
	1969-70	1970-71
Cost	$13,628.00	$32,479.06
Performance:		
Council-conducted evaluation & visitations	0	10
Contracted evaluation	1	2
Annual Report of Evaluation	1	1
Questionnaire evaluation	1	3
No. of recommendations to State Board	9	13
No. of recommendations acted upon	8 partially;	Yet to be determined
Conduct public meeting on vocational ed.	1 w/20 people	1 w/120
Distribution of Annual Evaluation Report	150	550

The entire cost of the Council's operation is supported with federal funds.

PROGRAM COST SUMMARY

Program	Fiscal Year Costs 1970-71	1969-70	Increase-Decrease
Administration	$32,479.06	$13,628.00	$18,851.06 (1)
Total	$32,479.06	$13,628.00	$18,851.06

(1) The Council did not have any fulltime staff during the 1969-70 fiscal year and was only in the beginning of its operation; consequently costs were limited, as was the activity of the Council during fiscal year 1969-70.

PROGRAM COST DETAIL

Program	FY 1970-71 Total	Personal Services	Operating Expenses	Capital
Administration	$32,479.06	$20,394.20	$10,889.65	$1,195.21
Total	$32,479.06	$20,394.20	$10,889.65	$1,195.21

Source of Funding

Federal and Private Revenue Fund	$32,479.06
Total	$32,479.06

APPENDIX A

SECOND ANNUAL REPORT

MONTANA ADVISORY COUNCIL FOR VOCATIONAL EDUCATION

As submitted to the U. S. Commissioner

of Education through the Montana State

Board of Education

APPENDIX B

BUDGET AND EXPENDITURE REPORT

of the

MONTANA ADVISORY COUNCIL FOR VOCATIONAL EDUCATION

As submitted to the U. S.

Commissioner of Education

C O P Y C O P Y

MONTANA ADVISORY COUNCIL FOR VOCATIONAL EDUCATION

Estimated Budget for the Montana State Advisory Council on Vocational Education

FISCAL YEAR 1972

A. Personnel Services		
Professional Staff	$ 19,000	
Secretarial Staff	5,315	
Personnel Benefits	2,076	
		$ 26,391
B. Travel		
Professional Staff	5,000	
Advisory Council Members	6,000	
		11,000
C. Other Expenses		
Supplies	1,000	
Communications	2,500	
Contracted Services	7,000	
Special Fees	1,000	
Equipment Repair	109	
Capital Equipment	1,000	
		12,609
TOTAL ESTIMATE		$50,000
FISCAL YEAR 1972 FEDERAL FUNDS REQUESTED		$50,000
Prior fiscal year funds carried over (est.):		$15,000
FEDERAL FUNDS REQUESTED		$35,000

Fiscal Agent:
Office of the Treasurer
State of Montana

Alex Stephenson, State Treasurer
State Capitol
Helena, Montana 59601

/s/ Alex B. Stephenson
State Treasurer

/s/ Linda Skaar
Chairman, Montana Advisory Council

Federal Allotment Approved $31,964

Approved by /s/ R.M.Hauft
U. S. Office of Education

July 13, 1971
Date

Date Sep 1, 1971

MONTANA ADVISORY COUNCIL FOR VOCATIONAL EDUCATION

Report of

Expenditures for Fiscal Year Ending June 30, 1971

Section I. Expenditures for State Advisory Council
(Includes Expenditures from current year allotment plus unexpended prior year funds.)

	Fed.	Non-Fed.	Total
A. Personnel services:			
1. Professional Staff	$ 15,347.14	-	$ 15,347.14
2. Secretarial Staff	3,716.37	-	3,716.37
3. Personnel Benefits	1,623.51	-	1,623.51
4. Other personnel compensation	-	-	-
5. Personnel Services - Total	$ 20,687.02	-	$ 20,687.02
B. Travel:			
1. Professional Staff	2,866.63	-	2,866.63
2. Advisory Council Members	5,620.98	-	5,620.98
3. Consultants	112.39	-	112.39
4. Travel - Total	8,600.00	-	8,600.00
C. Other Expenses:			
1. Rental of Office Space	-	-	-
2. Office Equipment	1,195.21	-	1,195.21
3. Miscellaneous Expenses (incl.supplies, printing materials)	2,060.19	-	2,060.19
4. Contractual Services	300.00	-	300.00
5. Other Expenses - Total	3,555.40	-	3,555.40
D. TOTAL (add A5, B4, and C5) -	32,842.42	-	32,842.42

Section II. Receipts, Expenditures and Balances of Federal Funds
(Complete for end of year report only).

A. Unexpended Bal. on June 30, 1970 (Prior Fiscal Year)	$ 20,471.27
B. Fed. funds made available during FY 1971	30,415.00
C. Total funds available for expenditure (add lines A & B)	50.886.27
D. Fed. funds expended during FY 1971	32,842.42
E. Unexpended Bal. on June 30, 1971 (Subtract D. from C.)	$ 18,043.85

Section III. Adjustments to Prior Year Expenditures
(Complete for end of year report only)

A. Federal Expenditures previously reported, FY 1970 -	$13,627.35
B. Adjustment (Decrease)	2,667.26
C. Revised Federal Expenditure, FY 1970	$10,960.09

I certify that all the information contained herein is true, complete, and correct to the best of my knowledge and belief.

Chairman, St.Adv.Council Date October 1971

Authorized Fiscal Agent:
Alex B. Stephenson, Treasurer
State of Montana Date October 1971

APPROVED FEDERAL ALLOTMENT

Amount of Federal Allotment
Fiscal Year 197

$

Signature:

Date

Assoc.Comm. for Adult, Vocational & Technical Education